

Minutes-cum-Bid Clarifications regarding the pre-bid meeting for “Preparation of Functional Plans for Dairy Sector in NCR” held online from 3.00 pm to 4.00 pm on 19th March 2024

Bid Queries and Clarifications

Sl. No.	Page No. and Clause No. of RFP	As mentioned in RFP	NDDB Proposal/Query (vide email dated 22.03.24)	NCRPB Reply/Clarification
(i)	(ii)	(iii)	(iv)	(v)
1	Page 23, Section - 3, Point No. 3.17.4	The successful bidder will have to provide a Performance Guarantee @ 3% of the project value as per the following details: a) The performance guarantee shall be valid for a period of 14 months beyond the approval of final report. b) This shall have to be furnished by the successful bidding entity within 21 days of issue of LoA by client or within 15 days from the date of issue of a letter accepting the offer of the assignment whichever is earlier.	The successful bidder will have to provide a Performance Guarantee @ 3% of the project value as per the following details: : a) The performance guarantee shall be valid for a period of <u>23 months from date of Letter of Acceptance.</u> <i>(23 months are being proposed considering 9.5 months for submission of final report + 12 months of handholding period and 2 months buffer/claim period)</i>	Proposal not accepted.
2	Page 07, Section - 9, Point No. 1.8, Standard Form of Contract	The Consultant will provide performance guarantee of 10% of the contract value, for a period of 18 months beyond the approval of final report. The format for performance guarantee is annexed at Appendix-G.	In line with Point 1, this may be changed as follows: The Consultant will provide performance guarantee of 3% of the contract value, for a period of 23 months from date of Letter of Acceptance. The format for performance guarantee is annexed at Appendix-G.	The given clause in column (iii) be read as under: <i>“The Consultant will provide performance guarantee of 3% of the contract value, for a period of 14 months beyond the approval of final report. The format for performance guarantee is annexed at Appendix-G”</i>
3	Page 11, Section - 9, Point No. 3.4, Standard Form of Contract	... Professional liability insurance, with a minimum coverage equal to total contract value for this consultancy and valid for a period of 14 months after approval of final report by the client. The amount in Indian currency is Rs. (Rupees only).	In line with Point 1, this may be changed as follows: Professional liability insurance, with a minimum coverage equal to total contract value for this consultancy and valid for a period of 23 months from the date of Letter of Acceptance. The amount in Indian currency is Rs. (Rupees only).	Proposal not accepted.
4	Page 13 Section 3.3	(i) After approval of respective Functional Plan, the successful bidding entity will provide	In line with Point 1, this may be changed as follows: After approval of respective Functional Plan, the successful	Proposal not accepted.

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(i)	(ii)	(iii)	(iv)	(v)
		support and handholding for one year from the date of approval of respective Functional Plan for taking the plans further for on boarding the states and facilitating them for implementation of the Functional Plan which could be through Roadshows, workshops, discussions, meetings and making presentations to various agencies/ departments, MoHUA, NCR participating States, etc., <i>as and when required</i> by the Client.	bidding entity will provide support and handholding for one year from the date of approval, but not later than 23 months from the date of Letter of Acceptance . Also, no. of visits for this activity needs to be ascertained as it has cost implications.	
5	Clause on maximum aggregate liability	Not available in RFP	Proposed clause for inclusion in RFP: <u>Maximum Aggregate Liability of Consultant</u> : Notwithstanding anything in the contract to the contrary, the aggregate total liability of the Consultant, whether arising in contract, tort or otherwise (including indemnity, infringement of intellectual property rights of third party or otherwise), under the contract shall not exceed the total contract price except that this clause shall not limit the liability of the Consultant for the following: i. In the event of breach of confidentiality by the Consultant; ii. In the event of fraud, wilful misconduct or illegal or unlawful acts of the Consultant for which Consultant cannot limit its liability under applicable law; iii. For death and bodily injury of any third party caused by the Consultant’s wrongful conduct. Notwithstanding anything in the contract to the contrary, no liabilities owed by the Consultant to the client that are covered by insurance obtained by the consultant or client shall be deemed to be included in the Consultant’s aggregate liability for the purpose of determining the limit of the Consultant’s liability under the contract. Any claims by the Client under the contract shall be made no	Request accepted.

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(i)	(ii)	(iii)	(iv)	(v)
			later than 45 days after the expiry of the contract period.	
6	Page 10 Section 3.1 (xiii)	The Client will provide the data/ reports available with NCRPB. Collecting any other information relevant to the assignment will be the responsibility of the successful bidding entity. Client will provide the necessary introductory letter to get the information from other concerned agencies / departments, wherever applicable.	<p>The preparation of functional plan for dairy sector would require data collection from various agencies involved in different value chains of the dairy sector. One of the critical areas is Infrastructure mapping.</p> <p>While NDDDB will collect information related to the cooperative dairy sector, NCRPB needs to ensure making this information available for private sector through its cells in NCR region.</p> <p>Alternately, NDDDB will attempt collecting this information through other sources wherein accuracy may be compromised.</p>	NCRPB will facilitate the successful bidder by writing letters to the concerned Departments/ Agencies, as required for data collection. However, getting timely clearances / required information/ data/ approval, etc. from all concerned agencies and departments shall be the responsibility of the successful bidder. Also, the data accuracy has to be ensured by the successful bidder.
8	Page 8 Section 2.3 (iii) (b)	Exposure to national/international good practices and global experiences	<p>NCRPB clarified that this does not mean international exposure of visit to NCRPB officials.</p> <p>In case of domestic exposure visit, NCRPB may provide number of batches, number of participants in each batch and tentative locations for the visits as it will have cost implications.</p>	Considering the importance of the project and enhancing the capacity of the stakeholders, the bidding organizations can chalk out the plan as per the requirements of their bid proposal.
9	Page 11 Section 3.2	Refer table on Deliverables, Completion Time for Various Stages and Payment Schedule	<p>By the time of submission of interim report (15 weeks from LOA), the first stakeholder workshop would have been completed and the training and fieldwork for rural and urban studies would be in-progress by then. Therefore, considerable expenditure would have been incurred by the time of submission of interim report.</p> <p>In view of the expenses to be incurred before submission of interim report, the payment terms may be revised as under:</p> <ol style="list-style-type: none"> <i>Inception Report</i>: 25% of the total approved cost shall be released on submission and 	Proposal not accepted.

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(i)	(ii)	(iii)	(iv)	(v)
			<p>acceptance of inception report, but not later than 15 days after submission of report.</p> <p>2. <i>Interim Report</i>: 20% of the total approved cost shall be released on submission and acceptance of interim report, but not later than 15 days after submission of report.</p> <p>3. <i>Draft Final Report (including observations and suggestions)</i>: 20% of the total approved cost shall be released on submission and acceptance of draft final report, but not later than 15 days after submission of report.</p> <p>4. <i>Final Report</i>: 15% of the total approved cost shall be released on submission of final report, but not later than 15 days after submission of report.</p> <p>5. <i>Approval of report/Functional Plan</i>: 10% of the total approved cost shall be released on submission and acceptance of final functional plan, but not later than 15 days after submission of report.</p> <p>6. <i>Handholding Support</i>: 10% (2% each at the end of 1st, 2nd and 3rd Quarter and remaining 4% at the end of 4th quarter) of the total approved cost shall be released on satisfactory completion of hand holding support.</p>	
10	Page 4 v)	Last date & time of submission of Bid: 1st April 2024 05.00 PM	<p>The pre-bid meeting held on 19 March 2023 has helped in resolving many issues and clarifications on various clauses of the RFP and Standard form of Contract.</p> <p>This would require redrafting the bid document and we need at least four weeks for preparation of bid documents.</p> <p>In view of the reasons provided, the last date of submission of bids may be extended to 15th April 2024.</p>	<p>Request accepted.</p> <p>The revised date of submission of bids is hereby extended to 15th April 2024.</p>

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Sl. No.	Page No. and Clause No. of RFP	As mentioned in RFP	DMG Infra Pvt. Ltd. Request/Query (vide email dated 28.03.24)	NCRPB Reply/Clarification
(i)	(ii)	(iii)	(iv)	(v)
1	-	-	Requesting you to extend the tender document submission date of the functional plan for the Dairy sector up to 15 April 2024 which has to be submit by 1 st April 2024, So that we can submit the tender document as per the new RFP and others also get time to participate in bid.	Request accepted. As mentioned above, the revised submission date is 15 th April 2024.

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List of participants

NDDB

1. Shri K M Jhala, Adviser (MD Office)
2. Dr. Jignesh Shah, DGM (SA&P Group)
3. Shri Krishna S Y, DGM (Purchase Group)
4. Dr. Sarvesh Kumar, Sr Mgr (SA&P Group)
5. Shri Kahnu Behera, Sr Mgr (SA&P Group)
6. Shri Biswajit Bhattacharjee, Sr Mgr (SA&P Group)
7. Ms. Ashmi Kuvera MV, Dy Mgr (SA&P Group)

NCR Planning Board

1. Shri Jugmohan Singh, Chief Regional Planner
2. Shri Abhijeet Samanta, Deputy Director (Technical)
3. Shri Atul Chaudhry, Assistant Director (Fin.)